



TARDY POLICY

The school's tardy policy has been developed to emphasize the importance of each student arriving on time to school every day and remaining in the classroom for the entire period. Learning personal responsibility by arriving to school and class on time is an integral part of the school's standard of excellence, which helps prepare students for success.

Tardiness interrupts instructional time. Students should be inside the classroom by the school's announced start time. A student arriving after this time must first report to the front office and obtain a tardy slip. Tardiness to school will be unexcused, unless the student arrives to campus late for one of the following reasons:

- Personal illness
- Attendance at a required court appointment
- Appointment with a doctor, dentist, or other professional
- Inclement Weather (Principal's Approval Needed)

During the school day, a student is considered tardy if he/she arrives to school after the 1st period tardy bell rings. Arrival after the first twenty minutes of the class period shall be treated as an absence for that class and any classes missed before that period. All students arriving after 1st period has begun will go straight to school front office for a tardy slip. Students, already on campus, that are tardy between classes will receive a tardy from their teacher. All students, with a note or accompanied by a parent, arriving after the period has begun will sign in at the front office and be given a tardy slip to class.

Note: Parents who bring their children to school after the 1st period tardy bell rings, must park their car, enter the building and sign their child in at the front office.

For the first few days of school, the school will be working with the students, focusing on getting organized and arriving to class on time. This Tardy Policy will become effective on the **10th day** of school.

The student's responsibility is to move quickly and safely through school's hallway and report to class before the tardy bell rings. It is the student's responsibility to BE ON TIME to class!

The parent's responsibility is to discuss the school's tardy policy with their child, reinforcing the student's ability to be responsible for arriving to class on time and most importantly, it is the parent's responsibility to bring the student to school on time.



CONSEQUENCES FOR ARRIVING LATE TO SCHOOL FOR STUDENTS WHOSE PARENTS DRIVE TO SCHOOL

Number of Tardies	Consequences
1-3	Verbal Warning to Parents
4-5	Written Warning to Parents
6-9	Conference with Parents
For every 10	<i>After the 10 tardies, the Parent/Guardian must meet with the school principal and submit a letter explaining the reason(s) for the excessive tardiness.</i> Failure to meet this requirement will result in the school filing a case with Child Protective Services.

CONSEQUENCES FOR ARRIVING LATE TO SCHOOL FOR STUDENTS WHO DRIVE THEMSELVE TO SCHOOL

Number of Tardies	Consequences
1-3	Verbal Warning
4-5	Morning or After-School Detention
6-9	In-School Suspension
For Every 10	Student will be required to perform 1 hour of community service. School will provide the community service options to the parents/guardian/student. Parent will be responsible for the student' fulfillment of the community service hour. Failure to attend will result in a 1 Out -of- School Suspension.