



Re-Enrollment Notice

11/29/2018

Dear Parents/Guardians,

Our re-enrollment period will start Saturday, December 1, 2018 and end on Friday, January 25, 2019. You have 2 options on how to submit your application for re-enrollment.

Option #1: Online Submission

The online link for the Application for Re-enrollment will be active on Saturday, December 1st. Go to your Family Access through Skyward and fill out the Re-Enrollment Online Form. You will have the option to upload your proof of residency online or submit it to the school's registrar. You will receive a confirmation email that your application for re-enrollment has been received if a valid email address was provided. If you do not intent on re-enrolling your child to campus for the 2019-2020 school year, please indicate this on the form.

Option #2: In-Person Submission

Enclosed you will find a 2019-2020 an Application for Re-enrollment. Please complete the form and submit it to your school's registrar with your current proof of residency. You will receive a confirmation receipt from the registrar that the school has received your application for re-enrollment. If you do not intend on re-enrolling your child at SST Advancement for the 2019-2020 school year, please fill out the bottom portion of the form and submit it to the school's registrar.

Proof of Residency:

A proof of residency can be a utility bill, cell phone bill, lease agreement, etc. (a complete list of proof of residency can be found in the Parent/Student Handbook on page 11). Please note that your proof of residency must have a physical residential address on it, no P.O. Boxes will be accepted.

Important Notice: The due date to submit your application for re-enrollment is **Friday, January 25th**. If we do not receive your application for re-enrollment by the due date, your child will lose his or her spot at the school. Re-enrollment forms received after Friday, January 25th will not be accepted. Late applicants for re-enrollment will need to reapply and go through the regular enrollment application process and lottery.

Thank you for your continuous support for SST Public Schools. If you have any questions or concerns, please call us at (713) 266-2522

Sincerely,

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